



**Porchlight, Inc.**

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April 27, 2020

For the time being, Safe Haven will not be completing intakes for new clients. This will begin on Wednesday, 4/29.

We are making this change due to staff and space considerations. We want to try to ensure that there is sufficient space in our building and staff capacity for clients who visit Safe Haven, and would prefer not to use limits on the number of people using services at once or the amount of time per day that a person can stay.

We also understand that there are people who may be new to our local homeless services system who are in need of assistance, and that other programs are also struggling to meet demand. This change will be temporary, and we will try to spread the word widely when it ends. When we are again accepting new clients, our eligibility criteria for registering a guest are that the person be over 18 years old, literally homeless, and have a diagnosed mental illness.

Please let me know if you have any questions. Thank you all for everything you do to support folks experiencing homelessness and needing support in housing during this incredibly difficult time.

Liz

**Liz Duffie, Manager**

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Pronouns: she/her/hers